



**Architectural Review Committee  
New Construction  
Application**

Type of Submittal: \_\_\_\_\_ Concept/ Preliminary

One copy of drawings received: \_\_\_\_\_

Design review fee: \$ 1,250 Included; non-refundable

Deposit: \$ 2,500 A refundable deposit based on adherence to Wellsgate covenants, ARC guidelines & review specifics

Applicant: Name \_\_\_\_\_  
Owner \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone \_\_\_\_\_ Fax \_\_\_\_\_  
Email \_\_\_\_\_

Owner: Name \_\_\_\_\_  
Owner \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone \_\_\_\_\_ Fax \_\_\_\_\_  
Email \_\_\_\_\_

Architect/ Designer: Name \_\_\_\_\_  
Telephone \_\_\_\_\_ Fax \_\_\_\_\_  
Email \_\_\_\_\_

Builder/ Contractor: Name \_\_\_\_\_  
Telephone \_\_\_\_\_ Fax \_\_\_\_\_  
Email \_\_\_\_\_

Submit completed form to Wellsgate Architectural Review Committee (ARC) either by email ([kcousar@keithcollinsco.com](mailto:kcousar@keithcollinsco.com)) or mail/drop off at Keith Collins Company's Oxford Office located at 2094 Old Taylor Road, Suite 157.

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Date

Lot Number: \_\_\_\_\_

Lot Address: \_\_\_\_\_